

# Abbot Academy

FOUNDED 1829

## Handbook for Students *and* Their Parents

1952-1953



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# CALENDAR

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TUESDAY, SEPTEMBER 23

Arrival and Registration of New Resident  
Students before 6:00 P. M.

WEDNESDAY, SEPTEMBER 24

Registration of Day Students, 10:00 A. M.  
Registration of Re-entering Resident Students  
before 6:00 P. M.

THURSDAY, NOVEMBER 27

Thanksgiving Holiday  
8:30 A. M. to 8:00 P. M.

TUESDAY, DECEMBER 16—SATURDAY, JANUARY 3

Christmas Vacation

TUESDAY, MARCH 24 — TUESDAY, APRIL 7

Spring Vacation

MONDAY, JUNE 1

Commencement

## Principal's Greeting

As you look forward to the coming year there is not one of you, I imagine, who does not expect much from it. Those of you who have already had a year or more at Abbot will return to friends and familiar surroundings. You know rather definitely what awaits you, but you know, too, that you are not the same persons you were last year at this time, and you know that in many ways life can be new for you. You will be planning and hoping for greater attainment for yourselves than you have yet had. You know better the directions you want to take and you will be more ready to assume the responsibilities that your experience has brought you.

For the new girls there will be the problems that the unfamiliar inevitably brings, but there will be also the excitement and the pleasure of discovering new friends, of finding greater interest in your studies, and of learning to know yourself better and of realizing new powers, and new growth in self-reliance. You will be coming to a school in which for well over a hundred years girls from all over our country and from other countries, too, have experienced what I have predicted for you. In their years here their affection for the school was kindled and grew stronger as time passed. Many of them learned here to enjoy good music, and art, and books; many discovered here the exhilaration there can be in using one's mind; and all, I believe, came to understand better what life is about and what one should try to make of it.

But these predecessors of yours through Abbot's long history have not only received — not simply accepted — what the school had in such goodly store to give them. Those to whom it has meant most, in turn gave something of themselves, and increased in their days and years here the heritage that each succeeding generation of girls would receive.

I would urge all of you, then, as you look forward to your life at Abbot, to come, or to return, with the thought of what you can give as well as of what you may receive. The gifts you make will differ as each girl differs, but if each resolves to give steadily and thoughtfully the best she has and the best she is, there will be no comparison as to greater or lesser. Some may be able to contribute through high achievement in their studies, some through excellence in music or art, some through positions of responsibility in student organizations, and some through athletics. But the highest attainment in all these fields is not possible for every one. In the realm of character, however, no one need aspire to less than the highest. In such qualities as honor, industry, perseverance, friendliness, and loyalty every one may hope for distinction. And the school in which each member has that hope can be an ideal community.

In these years when the world is searching so desperately for the way to understanding and unity and lasting peace, every community, however small, in which people learn to live

well together is making its contribution to this search.

I welcome each of you then, old girl and new alike, to a year of good adventure and the fullest possible happiness.

Marguerite Hearsey.

## THE STUDENT GOVERNMENT ASSOCIATION

The purpose of the Student Government Association is to assist in the formulation and interpretation of the laws and regulations of the School; to maintain in the School respect for and support of these laws and regulations; to execute the system by which conduct is evaluated and recognized; to encourage the best possible personal development of each member of the school; and to create an atmosphere of unity in the Student Body and loyalty to the ideals of honor, industry, courtesy, and democracy for which the School stands.

The major officers of the Association for the coming year are:

President	Anne Oliver
Vice-President	Polly Jackson
Secretary	Dunster Pettit
Head of Day Scholars	Cornelia Weldon
President of Senior Class	Doris Schoonmaker
President of Christian Association	Patricia Eveleth
President of Athletic Association	Carol Hardin

## THE DAILY PROGRAM

### Monday — Friday

6:45	Rising Bell
7:15	Breakfast
7:40 — 8:05	Rooms put in order
8:05	Chapel
8:25 — 9:05	Class Period I
9:08 — 9:48	Class Period II
9:51 — 10:31	Class Period III
10:31 — 10:43	Tiffin
10:43 — 11:23	Class Period IV
11:26 — 12:06	Class Period V
12:09 — 12:49	Class Period VI
1:00	Luncheon
1:45 — 2:15	Rest Period
2:15 — 4:15	Sports and Recreation
4:40 — 5:25	Class Period VII and Study Hour
5:28 — 6:10	Class Period VIII and Study Hour
6:20	Dinner
7:15 — 9:00	Study Hour
9:30	Lights out



### Saturday

7:30	Rising Bell
8:00	Breakfast
8:30 — 9:15	Special Room Cleaning
9:15 — 10:45	Study Period
10:45 — 12:30	Recreation
12:30	Luncheon
1:00 — 6:00	Recreation and Student Activities
4:00 — 6:00	Phillips Academy Callers Received
6:15	Dinner
Evening	Entertainment
9:45	Lights Out

### Sunday

8:30	Rising Bell
9:00	Breakfast
9:30 — 10:00	Rooms put in order
10:30	Church
1:10	Dinner
2:30 — 5:00	Quiet Hour or Outdoor Recreation
6:15	Supper
6:45 — 7:30	Free Quiet Hour
7:15	Vespers
8:15 — 9:00	Quiet Hour
9:30	Lights Out

## **The Day's Activities**

### **CHAPEL**

A short religious service is held every school day morning in Abbot Hall. Every member of the school attends.

### **CLASSES**

Classes in all of the major subjects come in the morning except for History of Art. Classes in minor subjects, meeting one or two hours a week, sometimes come in the afternoon. The Choral Class and Fidelio also meet in the afternoon. The Fidelio Society, or the school glee club, is made up of about fifty of the best voices, chosen for the most part, from the two upper classes. The rest of the school make up the Choral Class. The Choir, consisting of sixteen girls, has more intensive training and sings at the Sunday evening vesper service and on special occasions during the year.

### **MEALS AND TIFFIN**

Tables in the dining-room seat eight or nine, including one or two members of the faculty. Table seating is changed every three weeks, and girls of various classes are mixed so that acquaintance may be steadily enlarged. At various times during the year girls studying French or Spanish are placed at tables at which these languages are spoken. No absence from meals is permitted without an infirmity excuse. Tiffin is the mid-morning lunch, consisting of soup,

cocoa, milk, or fruit juice, and crackers. This light meal, with the short recess, re-establishes energy for the remainder of the morning.

## SPORTS AND RECREATION

Every girl (unless excused by a physician) participates regularly in organized sports — the Seniors on four days a week and lower classmen on five in the fall and spring, and four in the winter. On other days at least an hour of out-of-door exercise is expected. The major sports are field hockey, tennis, riding, softball, basketball, and lacrosse. In the winter there are classes in modern dancing and in fencing and in gymnastic exercises. Skiing and skating are substituted, when the weather permits, for indoor exercise. Opportunities for these exist on the school grounds, and instruction is provided.

Posture photographs are taken at the opening and closing of the school year, and constant interest in improving posture is encouraged. Corrective gymnastic work is prescribed when it is needed.

## STUDY HOURS

All Seniors, and Senior Middlers who give evidence of the power to use their time well, are allowed to study in their own rooms. The study hall in the McKeen Building is used during the morning and afternoon study hours for the two lower classes. In the evening study hour, all girls study in their own rooms.

## SATURDAYS

There is a study period of an hour and a half on Saturday mornings. The rest of the day is used for recreation and extra-curriculum activities.

Trips are often planned for Saturday. These may be picnic walks or ski trips, canoe trips on the Shawsheen River, horseback rides, or bus trips to points of historical interest or into Boston for plays, concerts, or other attractions. Movies are frequently offered at the school. Girls are advised to save from their allowances for these special occasions.

With the permission of the school office, girls may accept invitations for luncheon or dinner on Saturdays at homes in the vicinity.

In the evening, various interesting programs are presented in the school — concerts, plays, or lectures — and the whole school attends these entertainments.

Saturday is the preferred calling day for families and friends, particularly for families and friends of students who live nearby. Families may call on Saturdays between 11 a.m. and 8 p.m. This does not include boys of school and college age unless they are from some distance and cannot call during the hours of 4:00—6:00. Aside from these hours, calls from boys are ordinarily limited to one hour.

## SUNDAYS

All resident pupils attend church on Sunday

morning unless formally excused by the school nurse. Girls may attend either the Congregational or the Episcopal Church, but having selected the church, after the first two Sundays of the school year they continue to attend the church of their choice. Girls of the Catholic faith attend their own church.

Callers are not ordinarily received on Sunday afternoons, but boys who are from a distance — not the surrounding towns or nearby schools and colleges — are permitted to see their friends for a limited period.

During the Sunday afternoon Quiet Hour those who wish to do so may go out for recreation — walking, horseback riding, tennis, skiing, or skating. Those who remain in the building are expected to stay in their rooms so that quiet may be assured for all who wish it. Opportunity for listening to classical music and to radio broadcasts of high quality is provided. Occasionally groups go to Boston for concerts by the Boston Symphony Orchestra, or for other concerts.

Automobile drives are not permitted on Sunday afternoons except to and from dinner under the customary conditions.

The evening service in Abbot Hall is attended by the whole school. The speakers are distinguished out-of-town ministers, and the Abbot Choir provides special music.

### **School or Organization Meetings**

The Student Association, the Abbot Christian Association, the Athletic Association, and class

organizations include all the students of the school. All members are expected to attend and participate in the meetings and activities of these organizations, both for the successful running of the school and for the personal values and training to be obtained.

There are four classes in the school — the Preparatory, or ninth grade; the Junior, or tenth grade; the Senior Middle, or eleventh grade; the Senior, or twelfth grade. A girl is classified according to the probable time it will take her to graduate, and is allowed to take in each subject the course for which she is prepared.

### **Leaves From School**

Each girl, individually, registers at the office when she takes a Dining-out permission, a Saturday Leave, or a Week-end, and again immediately upon her return, before she goes to her room.

### **WEEK-ENDS**

Each girl may take one week-end away from school before the Christmas holidays (the fall term), one between the mid-year examinations and spring vacation (the winter term), and one between spring vacation and Commencement (the spring term). Of these week-ends, two may begin Saturday morning after breakfast and one, "the long week-end," may begin after luncheon on Friday. The following week-ends may not be taken: November 27, January 24, May 2, and week-ends immediately before and after vacations. (The two Saturday week-ends

may be exchanged for a second Friday week-end.) Some extension of leaves can be earned by Citations.

Plans for a week-end are made through the office not later than Wednesday of the week *preceding* the week in which the leave is desired, and written permission from home must be obtained, as well as the approval of the student's teachers.

Invitations to a dance at a boys' preparatory school may be accepted with the usual permission from home, provided the chaperonage conditions are satisfactory and provided the dates coincide with those permissible for a week-end leave.

Permission to attend a dance or other function at men's colleges is granted for *Seniors* if parents approve. *Senior Middlers* are granted permission to attend one function a year at a men's college, but only if they can be entertained by a personal friend of the family of the boy or the girl. Arrangements for attending these functions cannot be made at the last minute. *Parents are requested to give this rule their full support.*

All week-end leaves end at 7:00 p.m. Sunday. Air travel is not allowed on the *return* trip to school.

#### SATURDAY LEAVES

Permission for Saturday Leaves is obtained from the office during regular office hours several days in advance.



A number of Saturday Leaves are allowed when girls may be away from the school with their families or adult friends of their families from 11:00 a.m. until 6:00 p.m. Students below the Senior class have two in the fall and two in the winter term and one in the spring term. (For Seniors, see page 23.)

## SUNDAY LEAVES

On two Sundays each term a girl may receive permission to have dinner (*in or near Andover*) with her parents or adult friends of her family leaving from the school after Church and returning not later than 4:00 p.m. Only under unusual circumstances is permission granted to take the evening meal out. In addition to these leaves, a liberal number of permissions for dinner only (returning at 2:30) are granted.

## SCHOOL DAYS

Parents from a distance who are in town for only a short time may call on their daughters and take them out for luncheon or dinner on school days, provided no school appointment is interfered with. These times are ordinarily from 1:00 to 2:15 and from 6:10 to 7:30 (on Fridays from 6:10 to 9:00); and between 2:15 and 4:15.

Girls taking leaves of any kind at homes in Andover, North Andover, and vicinity must observe the same regulations about chaperonage, smoking, alcoholic beverages, and driving in automobiles as those which govern them while in residence at the school.



A girl may have special leave of absence to attend the wedding of a member of her immediate family, or of a friend (if she is in the wedding party).

## Holidays and Vacations

The times allowed for holidays and vacations should be carefully noted and exactly observed. Parents are urged to make no requests for exceptions to the hours and days designated.

The Thanksgiving holiday is from 8:30 a. m. to 8 p. m., Thanksgiving Day. The traditional service, in which every student participates, is held at 8:15 Wednesday evening. Girls may take Thanksgiving Day dinner with their families or with friends of the family, in Andover, Boston, or nearby places.

Girls cannot be accommodated at the school before the dates announced for the opening after each vacation, nor can they be kept at the school later than the day announced for the closing.

## Travel

All tickets for vacations are attended to by the school office. As reservations for so large a group must be made weeks in advance, a form will be mailed to parents some time before vacations begin for the purpose of determining travel plans. *If parents prefer to attend to these matters themselves*, they are requested to let the school know at the beginning of the year.

At Christmas and Spring vacations provision is made for a special car with a school chaperon to and from New York City. Other groups travel together en route to Chicago and other distant points. Girls returning from week-end trips and from vacations, except for the New York group, are not met in Boston unless parents request the school to do so. If the group is large enough, a bus or a taxi from Andover meets the train at the Back Bay Station in Boston.

In regard to flying, please see last paragraph in following section on Automobiles.

Late changes in arrangements jeopardize our advantageous special group reservations and privileges. Changes should be avoided except in an emergency.

### **Automobiles**

Except when with her own parents, a student must have permission for transportation by car, including travel from the school for any leave, and returning to the school from any leave.

Permission will not be given for resident students to motor with day students nor with anyone else of school or college age unless an older person is in the car.

*Exception:* Upon the written request of her parents a girl may receive permission to motor

to and from the school with her brother or sister for week-ends or vacations.

If a student is planning to leave the school for a week-end with adult friends in an automobile, specific and definite approval from home must be received beforehand by the school.

If a parent wishes to give a blanket permission for motoring with a brother or with any adults of whom the school approves, this permission should be put in writing and placed on file in the school office by the time school opens.

Planes may be used if parents approve, on Friday week-end trips *from* the school, and for vacations. They may not be used for any return trips, however, because of the possibility of flights being canceled.

### Telephone

Telephone calls may be made and received at the times listed below.

#### MONDAYS THROUGH FRIDAYS

7:45 — 8:00 A. M.                      7:00 — 7:15 P. M.

1:30 — 1:45 P. M.                      9:00 — 9:15 P. M.

8:15 — 9:30 P. M. Fridays only

#### SATURDAYS

8:30 — 9:00 A. M.                      5:30 — 6:00 P. M.

10:45 — 11:00 A. M.                      7:00 — 7:45 P. M.

## SUNDAYS

9:30 — 10:00 A. M.	2:00 — 2:30 P. M.
5:00 — 6:00 P. M.	6:45 — 7:15 P. M.
12:30 — 1:00 P. M.	8:30 — 9:15 P. M.

As the telephones are much in demand during these limited periods, it is suggested that calls for purely social conversations should not be unduly frequent and should be limited if possible to five minutes.

Calls may be made if necessary on Saturday and Sunday during recreation hours also. It is often difficult, however, to find girls at such times unless the call has been pre-arranged.

### ABBOT ACADEMY TELEPHONE NUMBERS

General Offices }	Andover 23
Draper Hall }	
Business Manager	2238
Abbey House	178
Homestead	891
Infirmary	1728
Sherman	1735
Financial Secretary	1313
House Superintendent	68
Principal's House	286
The Andover Inn	903

**NOTE:** For Boston-Andover train schedule, see inside of back cover.

## Spending Money

A deposit in the school bank for cash expenses is required at the beginning of the school year. The first deposit should be *seventy-five dollars*, and must be renewed when exhausted. Each girl is furnished with a school bankbook and checkbook. When the deposit is exhausted checks will not be honored. It is expected that a balance of at least five dollars will be left in the bank to each girl's credit over short vacations. Each girl is expected to keep her own account and to plan her expenditures so as to live within her allowance. It is requested all money for the personal use of students be forwarded to the financial secretary who will deposit the money to the girl's account. It is inadvisable for the students to keep money in their rooms, and the school cannot be responsible for losses.

*Because of the variety of opinions and practices on the part of parents in regard to allowances, the school does not attempt to set a specific limit on the amount of spending money permissible. It is strongly urged, however, that parents instruct their daughters as to what they consider the appropriate normal weekly withdrawal for incidental expenses.*

*Since school bank checks may be used for many expenses such as concerts and plays in Boston, sightseeing trips, class and other student organization dues, Red Cross, and other charitable contributions, week-end and Saturday leaves, the need for weekly cash withdrawals is very limited. The allowance for incidental spending, therefore, should*

*be set by the parents at a low figure. We suggest not more than \$1.50 a week for first and second year girls and \$2.00 for third and fourth year girls.*

*Parents who wish to have their daughters manage a clothing allowance should communicate with the financial secretary.*

### **Term Bills**

Term bills are rendered three times a year. The following items may be charged on these bills:

Books and stationery

Excess laundry

School Year Book

Senior Photographs

Symphony Concerts

The Abbot Blazer

The Class Sweater (Purchased in senior middle year.)

Tutoring and Chaperonage (There is normally no charge for chaperonage except for actual expenses incurred.)

Equipment for sports such as skis, hockey, and lacrosse sticks, and uniforms for modern dancing

### **Charge Accounts**

*Charge accounts in local stores or in Boston are not allowed except by written permission of the parents.*

### **Food**

The table is very well supplied, and in the middle of the morning nourishing refreshments are provided. Other eating between meals inter-

feres with the appetite of the girls at the table. It is, therefore, urgently requested that no food other than fruit and cookies be sent by parents and friends. *The only exception to this rule is for birthdays.* Please instruct your daughter as to the dangers of unwise dieting so that she does not abstain from the wholesome food she needs, nor overindulge in ways that will harm her.

### Physical Examinations

A physical examination must be given each entering student by the family physician and the report returned to the school on the blank provided for this purpose. *Vaccination and the Schick test are required.* The medical blanks should be mailed to the school between September first and fifteenth.

### Infirmary

Every morning the nurse holds a short clinic in the infirmary where minor ailments are treated.

By steady use of preventive measures and by immediate attention to all indispositions the school maintains an excellent health record.

### Correspondence

Students have little time to spare for letter writing. Correspondence other than with members of the family should be limited. Please assist your daughter to regulate this matter.



## Laundry

The laundering of bed-linen, towels, and napkins, is included in the price of tuition. Personal laundry will be charged for at reasonable rates.

*All articles of clothing as well as sheets, pillowcases, towels, napkins, bedspreads, rugs, and so far as possible other personal articles must be marked with the owner's name. Name tapes must be sewed on. Ink stampings are not serviceable and are not accepted. Articles sent to the laundry unmarked will have to be returned unlaundered.*

## Permissions

Girls may have "open" calling lists unless parents specify to the contrary. An "open" list authorizes a girl to receive any boy of whom the school approves. At various times during the year, the girls have opportunities to meet boys at the nearby schools under the supervision of the school.

Written permission is required for new girls to visit, for the first time, friends whom they have made at or through the school. Thereafter permission to visit such friends for a day leave is granted by the school.

Written permission for each week-end taken away from school is required, even when the



week-end is to be spent with parents or relatives, and parents are requested to send such permission as far in advance as possible.

Written permissions for the following matters are required, and should be filed at the opening of school:

*Abbot Blazer*

*Callers (as explained above)*

*Horseback riding*

*Canoeing*

*Motoring (as explained above)*

*Private lessons in piano, organ, voice, or speech*  
*(For cost, please see catalogue supplement.)*

*Attending Boston Symphony Concerts*

### **Senior Privileges**

1. Seniors have the privilege of studying in their own rooms during all study hours, and for most of the year the "lights out" hour is later than for other girls.

2. Seniors only have the use of the "Senior Parlor." They may use it at all times except during rest periods.

3. With permission Seniors may accept invitations to Sunday dinner with families residing in Andover or in the vicinity.

4. Coffee is served after Sunday dinner in the "Senior Parlor" or with the faculty in the McKeen Room.

5. Seniors may go to Boston unchaperoned if accompanied by at least one other Senior.

6. Seniors have four Saturday leaves in the fall and winter terms and three in the spring term.

7. In the spring Seniors have special privileges in regard to the use of free time.

### **Day Scholars**

During the school day, non-resident girls are expected to observe the same regulations as those observed by girls in residence.

During the morning study hours day scholars must report to the study-hall. (See p. 9 for special conditions for upper classes.)

Day scholars may visit in the rooms of resident girls only during day-time recreation periods, and on Friday and Saturday evenings with permission from the office.

A special room is provided for the use of day scholars. Girls remaining at the school through the afternoon may use the room after luncheon until 4:40 for rest or for study. Senior day scholars may use this room as well as the Senior Parlor during study periods.

### **Citation System**

Several times a year the quality of the citizenship of each girl in school is considered by committees consisting of faculty members, officers of the Student Government Association, and other elected representatives of the students.

These committees consider such matters as attitude towards the school government, courtesy, room order, and personal neatness, punctuality, evidence of self-control and self-discipline in observance of study hours, consideration of other people, co-operativeness and expression of interest in sports and other extra-curriculum activities, and a sense of social responsibility.

Girls who in the judgment of their contemporaries and of their teachers on the Citation Committee have given evidence of more than average attainment in some or all the qualities referred to above, receive "citations" and certain extra privileges.

Girls who are on the Honor Roll at mid-years and have the highest citizenship standing may begin a regular week-end at 9:00 o'clock, Friday morning.

Girls who do not win any citations may have only the ordinary privileges of the school as outlined in this book.

Girls who in the judgment of the committees are below average in citizenship are deprived of some of the ordinary privileges.

Details of the Citation System plan are explained in full to the girls after the opening of school, but in general it may be said that the purpose of the plan is to encourage growth in maturity and an interest in self-development in character. The emphasis is affirmative and constructive and it is only rarely that penalties

involving the withdrawal of privileges have to be imposed.

Teaching members of the faculty live in the dormitories and one or two serve as advisers to each group of ten to fifteen girls. Representatives appointed by the Student Government Association co-operate with the faculty advisers in maintaining the order and general conduct of each group.

## HONOR RULES

1. The exact conditions as arranged with the school office regarding all leaves are to be observed.
2. There is to be no riding in automobiles under any circumstances without an adult in the car while a girl is under the jurisdiction of the school. On week-end leaves the adult host or hostess assumes responsibility for any driving that is permitted and parents are so informed. (Exception made for brothers.)
3. It is permissible to go downtown on only two afternoons a week, and on Saturday mornings.
4. Every girl attends Chapel, Vesper Service, and all school functions, and all meals unless she has been excused by the school nurse or by some member of the faculty.
5. There is to be no smoking at any time nor in any place at Abbot nor in Andover when a student is under the jurisdiction of the school. Smoking is permissible under the following circumstances:
  - a) For Seniors and Senior Middlers on

Saturday leaves, but there is to be no smoking on the train to or from Boston, in the Andover or Boston stations, nor in any place in Andover.

- b) On *week-end leaves* when officially not under the jurisdiction of the School. However, no girl may smoke in any *public* place even on a week-end leave in Andover.
- 6. There is to be no drinking of any alcoholic beverage (including beer) by any girl while under the jurisdiction of the school. No girl may take any alcoholic beverage in any place in Andover even on a week-end leave, or even if accompanied by her parents.
- 7. There is to be no prearranged meeting with a boy or boys either in Andover or in the vicinity, or in Boston except with the knowledge of the School authorities, and under approved conditions.

Students are under the *jurisdiction of the school* at all times except when on a leave which includes an overnight absence from the school.

### **Special Note to Parents**

It is assumed that girls enrolled at Abbot are under the jurisdiction of the School at all times except during vacations, and on week-end leaves.

It is assumed also that in placing daughters in the School, parents not only will familiarize themselves with the contents of this booklet, but will co-operate sympathetically with the School in obtaining adherence to the spirit as well as to the letter of the regulations.

## Equipment, Clothing, and Room Furnishings

### DRESS REGULATIONS

The dress of students should at all times be simple and appropriate. Only clothing actually needed should be brought to school. Shopping for clothing cannot be arranged for during the school session. Elaborate and valuable jewelry should not be brought to the school.

The following articles of dress are definitely required:

1 white tailored rayon dress (shirt-maker type).  
(This is to be ordered in the fall, at Abbot.)

2 or 3 silk or light wool dresses for dinner.

1 evening dress for formal occasions. Extreme styles in evening dresses, even for the Senior Promenade dance, are not approved.

Formal dresses are not worn often, but one should always be available for an occasion when a dinner dress may be required.

Tailored dress or suit for town and church wear.

Hat for town wear and appropriate for church, (not a head band only.)

A warm cloth top coat.

A warm bathrobe, *full length*.

1 pair of bedroom slippers (not mules).

1 raincoat and rain hat.



1 pair overshoes, galoshes, or boots, for school use and for Sunday and town use.

1 pair of *rubbers or tips which are fitted to wear over street shoes.*

1 umbrella.

1 pair of white and blue, or white and brown, or white and black or all white *spectator* pumps with closed toe and heels. (Suitable to wear with white tailored dress.)

1 pair of conservative street shoes, with moderately high *spectator* heels.

2 pairs low-heeled sport shoes for school wear. ("Loafers", sandals, moccasins and similar shoes are not worn except on Saturdays. "Saddle-shoes" are customarily worn for the school-day.)

Uniform gymnasium outfit, which includes shoes for tennis and other sports (*to be purchased from Wright & Ditson on blanks provided for the purpose*).

Shower sandals.

Stockings. (Socks may be worn in the early fall and spring.)

Special Abbot blazers can be ordered after school opens. Their purchase is optional.

Every girl should be provided with woolen stockings and heavy sweaters, as the winter weather offers opportunity for the use of skates and skis.

For those who wear glasses an extra pair should be provided, and the case should be marked.

## DRESS CUSTOMS

Simple sports clothes are worn during the day. Socks are permitted, except in very cold weather, for day time wear. (Stockings are worn for dinner and at other times when more conventional dress is suitable.) The *only shorts allowed at any time* are the uniform Abbot playsuits. These must be worn for specified sports. Scarfs or hats are worn when it is raining or when the temperature is below 20°.

Dungarees are worn only for picnics.

All girls change for dinner. Tailored silk or wool dresses are customary, or cotton in spring and fall. Sweaters or blazers, and informal shoes are not worn to dinner.

The white uniform dress is worn by all girls for the special seasonal services and for Commencement and at several other times during the year. This dress will be supplied in the fall from R. H. Stearns, Boston. The school will place the order. (Price under \$15.00.)

Fur coats are not used for campus wear.

Earrings are not worn on school days.

## COSMETICS

Nail polish of natural color only is allowed. Lipstick is not worn on school days. It may be used during week-ends and on special occasions.

## ROOM FURNISHINGS

Each girl is provided with a single bed, a bureau, straight chairs, a desk, and a bookcase. There are hardwood floors in all of the rooms.



Rugs, curtains, bedspreads, a study lamp, and a boudoir or another comfortable chair are provided by the students. Plain white unruffled window curtains should be used next the window for the sake of uniformity, but over-draperies may be of any color. Girls who do not room in Draper Hall need not provide glass curtains, as the windows in these buildings either have Venetian blinds or are equipped with glass curtains by the school. Roommates should correspond during the summer about necessary purchases for the room.

The school supplies one pair of woolen blankets for each bed, but a warm puff or an extra pair of blankets should be brought by each girl. Sheets to fit a mattress 6 feet by 3 feet, pillow-cases, 20 inches by 32 inches, bath towels, face towels, eight table napkins, (plain white, size approximately 21 x 21 inches), a napkin ring, a shoe bag, a waste basket, and two laundry bags are needed.

Room decorations should be few and simple.

*No electrical appliances or clocks are permitted except lamps.* Hair-dryers are available for student use. Care should be taken to furnish a lamp that will provide a good light for studying.

Victrolas and radios are not permitted.

All girls make their own beds and take care of their own rooms. Beds are made and rooms are put in good order before Chapel each morning. Students also assist in the dining-room service.

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N. B. On next page will be found a Boston-Andover time-table.

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**Week Days to Andover**

Daylight Saving Time

LEAVE BOSTON	ARRIVE ANDOVER
am	am
6 30	7 38
7 45	8 39
10 15	11 00
pm	pm
12 30	1 14
1k25	2 12
2 30	3 19
3h25	4 17
3 55	4 25
4s55	5 30
5k10	5 45
h5s14	5 46
H5s32	6 20
5 55	6 32
6 55	7 47
7a30	8 11
P7 40	8 23
8 40	9 28
9 45	10 35
10 55	11 42
11 55	12 46

**Week Days to Boston**

Daylight Saving Time

LEAVE ANDOVER	ARRIVE BOSTON
am	am
5 39	6 34
H6 45	7 29
h7s24	7 59
7h30	8 22
8 09	8d40
8 43	9 31
9 37	10 05
10a18	10 50
P10 32	10 59
11 34	12 19
pm	pm
12k52	1 20
1 02	1 47
2 13	2 59
3 29	4 11
4 34	5 22
5 57	6 33
7 05	8 04
8 31	9 18
10 37	11 20

**Sundays**

Daylight Saving Time

LEAVE BOSTON	ARRIVE ANDOVER
am	am
7 55	8 46
9 10	9 48
pm	pm
1 15	1 48
5 05	5 51
6 30	7 18
7 30	7 56
8 55	9 41
11 30	12 21
LEAVE ANDOVER	ARRIVE BOSTON
am	am
7 01	7 50
10 58	11 35
pm	pm
12 18	1 02
12 54	1 30
3 40	4 27
7 02	7 45
D9 04	9 38
9c09	9 43
10 34	11 18

**REFERENCES**

- P Will not run June 16 to Sept. 16 inc.
- a First trip June 16, last trip Sept. 13.
- c First trip June 29, last trip Aug. 31.
- D Will not run June 29 to Aug. 31.
- H Will not run May 30, June 17, July 4, Sept. 1.
- h Will not run May 30, July 4, Sept. 1.
- k Will run Saturdays only.
- s Will run except Saturdays.
- d Saturdays and holidays arrive Boston 8:46 a.m.

N. B. This is the summertime table. There may be changes after September 28.

